



Himachal Pradesh Public Works Department

Filling up Posts of Multi Task Workers (MTW)

vide letter No.PW-133-11-MTW(Lok Nirman)/ES-III-2200-29 Dt. 05-05-2022

Sr. No	Position	Division	Sub Division	No. of Vacancy	Essential Qualifications
1	Multi Task Worker	Solan	Solan	6	1. Should be a Citizen of India 2. Should be a Bonafied Himachali 3. Should be of Sound Mind 4. No family member of candidate should be in any kind of Govt. /PSU/Board job 5. Should have never been involved in any act of criminal nature. 6. Should be medically fit to perform strenuous manual work. 7. Should be Permanent Resident of area located in Sub-Division / Division 8. Min. Qualification should be Middle Pass (8th) 9. Should be in between 18 to 45 years
			Kandaghat	21	
			Oachghat	15	
		Total Solan Division			
2	Multi Task Worker	Kasauli	Kasauli	27	
			Subathu	15	
			Chandi	37	
		Parwanoo	22		
Total Kasauli Division			101		
3	Multi Task Worker	Nalagarh	Nalagarh	62	
			Baddi	31	
			Ramshehar	39	
Total Nalagarh Division			132		
4	Multi Task Worker	Arki	Arki	40	
			Kunihar	55	
			Darlaghat	41	
Total Arki Division			136		
Total Vacancy under 3 rd Circle, HPPWD Solan				411	

1. The candidates appointed as Multi Task Workers (Lok Nirman) will have no right, claim for regularization as regular employee of the State Government.
2. The selected incumbent will be paid honorarium at the rate of Rs 4500/- per month.
3. **Application form on prescribed Performa** for recruitment to the posts of Multi Task Worker(Lok Nirman) in HPPWD shall be submitted **Offline/Hardcopy** in the concerned Divisions along with necessary documents.

For detailed advertisement please visit our official website :- hppwd.hp.gov.in (News/Press Release Section) or O/O Concerned Executive Engineer.

4. Last Date for Submission of Application Form:- 31st May 2022

Sd/- Superintending Engineer,
3rd Circle, HPPWD Solan

Eligibility:-

Only such candidat will be eligible to apply for post of Multi Task Worker, who is:-

- i) Citizien of India.
- ii) Bonafide Himachali.
- iii) Of a sound mind.
- iv) No family member of the candidate should be in any kind of Government/PSU/Board Job.
- v) Have never been involved in any act of criminal nature.
- vi) Medically fit to perform strenuous manual work.
- vii) Permanent resident of the Village/Gram Panchayat/Urban local body of the area, located in the Sub-Division HPPWD, for whom the recruitment is being done.

1. Educational Qualification:-

The candidate should have a minimum qualification of Middle Pass (8th) from a school/institution situated within Himachal Pradesh. The condition of passing 8th from Himachali School chall not be applicable to Bonafide Hlmachali.

Desirable:- Knowledge of custom, manners and dialects of Himachal Pradesh.

2. Age Criteria:-

The candidate shall be between the age of 18 and 45.

3. Applications:-

The candidates will have to apply for appointment as Multi Task Worker (Lok Nirman) on format prescribed and attached herewith, alongwith self attested photocopies of certificates to the concerned Executive Engineer of the Division who will compile all the applications received on or before the prescribed last date. The documents of the applicant shall be verified with the originals at the time of counseling. Concerned Executive Engineer will send a copy of such compiled list of applicants to the Superintending Engineer of the circle for information.

List of Documents required to be attached with application form:-

- 1) Adhar Card (for identify proof and Residence proof).
- 2) Certificate of Age proof (The birth certificate issued by Muncipal or Panchayat or Middle school certificate from the recognized school last attended or Matriculation certificate as the case may be, shall be treated as valid document. (Rule 172 of HPFR, 2009).
- 3) Certificate of Himachali Bonafide (Issued by SDO(C) Tehsildar/NaibTehsildar).
- 4) Certificate to the effect that no family member of the candidate in Government/PSU/Board job (issued by SDO (C) Tehsildar/Naib Tehsildar).
- 5) Social Category (SC/ST/OBC/EWS) Certificate (Issued by SDO(C)Tehsildar/Naib Tehsildar).
- 6) Class 8th (Middle) Mark Sheet/certificate of passing-educational qfualification.
- 7) BPL Certificate (if applicable) (Issued by the concerned Gram Panchayat on the prescribed format with reference number and date of issuance duly signed by concerned Panchayat Pradhan and attested by the BDO concerned and in case of Urban area by Commissionner in Municipal Corporation, Executive Officer in Municipal Council, secretary in Nagar Panchayats).

4. Selection Criteria:-

1. The Selection committee shall judge the suitability of the candidates purely on merit. The Chairman/Member Secretary of the committee will keep complete record of the selection process.

The Selection Committee shall be as under.

- | | |
|---|------------------|
| i) Executive Engineer (EE) of Division concerned | Chairman |
| ii) Assistant Engineer (AE) of Division Concerned | Member |
| iii) Superintendent, Gr.II O/o EE. | Member Secretary |

2. The selection will be purely specific to a particular Sub-Division/Division/Circle only.
3. In the selection process, marks shall be awarded to the candidates out of 10 Marks.

1	Academic Marks {Percentage of marks obtained in middle class to be calculated out of 5 marks, for example, a candidate getting 50% marks in middle class examination will be given 2.5 marks (50X0.050=205)}	5 Marks
2	Belonging to SC/ST/OBC family on production /submission of certificate as prescribed by Govt. of Himachal Pradesh from time to time.	2 Marks
3	Belonging to BPL family/EWS family on production/submission of certificate as prescribed in this no0tification or notified by the Govt. of Himachal Pradesh from time to time.	2 Marks
4	Physical Test	2 Marks
Total Marks		10 Marks
Candidate shortlisted on the basis of above process shall finally be selected on the production of Medical fitness by a medical board of Govt. of HP Medical institution.		

5 Leave entitlement:-

One Casual leave will be admissible to the Multi Task Worker after putting in one month's continuous service. Total casual leave admissible to the Multi Task Worker will not exceed 12 in a year. The Multi Task Worker will also be entitled to 5 days leave in a year on grounds of illness provided same is certified by a registered medical practitioner. No other kind of leave will be admissible to the Multi Task Worker. Continuous absence beyond a week from duty without approval of concerned officer/JE shall automatically lead to the termination of the services of the Multi Task Worker (Lok Nirman).

6 Right to claim Regular appointment:-

The candidate appointed as Multi Task Worker (Lok Nirman) will have no right, claim for regularization as regular employee of the State Government.

7 Terms and Conditions of service:-

- a) The selected incumbent will be paid honorarium at the rate of Rs. 4500/- (Rupees:- Four Thousand and Five Hundred Only) per month.
- b) Unsatisfactory performance may result in termination of appointment by passing an order. The process of termination shall however not be completed unless at least 3 notices have been served upon the incumbent on a specific charge and there has been no improvement in service delivery. The concerned J.E. would have to substantially put down in writing the reasons for such termination and this would need to be countersigned by concerned Assistant Engineer based on record/technical reasons.

8 Roles and responsibilities:-

- o All work assigned relating to construction and maintenance of roads and buildings.
- o Miscellaneous unskilled job such as earth work, carriage of material, assistance to artisans/technical staff of HPPWD, patrolling of roads, clearing and cleaning of roads etc.
- o Any other duties assigned by junior assigned by Junior engineer/Official concerned.

No. PW/SE-III-EA-III-MTW-2022-23

1668-80
~~1621-32~~

Superintending Engineer,
3rd Circle, HPPWD Solan.

Dated:- 10/05/2022

Copy forwarded to the following for information and necessary action please:

1. The Engineer-in-Chief, HPPWD, Shimla-2
2. The Director, Public Relation, HP Secretariat Shimla-2
3. The Chief Engineer(SZ) HPPWD Shimla.
4. The commissioner in Municipal Corporation, Executive Officer in Municipal; Secretary in Nagar Panchayats for wide publicity.
5. The Pradhan, Gram Panchayat _____ under HPPWD Sub Division ___ for wide publicity.
6. The Executive Engineer, Nalagarh, Arki, Kasauli and Solan HPPWD. He is directed to display the same on office notice board for wide publicity.
7. All the Assistant Engineers under this circle. He is directed to display the same on office notice board for wide publicity.
8. Notice board of this office for wide publicity.
9. The Editor Amar Ujala for ensuring wide publicity

Superintending Engineer,
3rd Circle, HPPWD Solan.

Application form for recruitment to the posts of Multi Task Worker (Lok Nirman) in Himachal Pradesh Public Works Department

Name of the Division / Sub Division / under which the application is being applied :-		Photo
---	--	-------

1. Name:- _____
2. Father/Mother/Husband Name:- _____
3. Aadhar Number:- _____ / _____ / _____
4. Sex (Male/Female/others):- _____
5. Address:- _____

6. Age (as on ____):- _____

(Certificate of Age proof. (Birth certificate issued by the "Registrar of Births & Deaths eg. Panchayat Secretary, Secretary Urban Local Bodies, Birth Certificate or class 10th certificate)

7. Nationality :- _____

8. Category (optional):- _____

9. Educational Qualification :-

Sr. No.	Examination Name	Board	Total Marks	Marks obtained	Percentage
01.					
02.					

10. Whether registered with Employment Office:- (Yes/No)
 (a) If yes; Name of office _____ (b) Registration No. _____
 (c) Date of Registration _____

11. Certificate of Himachali Bonafide . (issued by Revenue authority):- (Yes/No)

12. BPL Certificate (if applicable), (issued by concerned authority):- (Yes/No)

13. Certificate of Unemployment (issued by concerned authority):- (Yes/No)

14. Whether the applicant has been ever punished by the court:- (Yes/No)

(a) If yes, give full details _____

15. Whether any criminal case is pending in the court against the applicant:- (Yes/No)

(a) If yes, give full detail _____

16. **DECLARATION BY THE APPLICANT :-**

I hereby declare that the information given in this application is true and correct to the best of my knowledge and belief. In the event, if any information, being found untrue / false / incorrect or I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled/terminated, without assigning any reasons thereof. I have read the contents of the advertisement, and agree to abide by the rules, regulations, terms and conditions, and procedures for appointment to the post applied for.

Place:

(Name and Signature of Applicant)

Date:

Mob. No. _____

हिमाचल प्रदेश लोक निर्माण विभाग में मल्टी टास्क वर्कर (लोक निर्माण) के पदों पर भर्ती के लिए
आवेदन पत्र

मण्डल / उप-मण्डल का नाम जिसके अंतर्गत आवेदन किया जा रहा है।	
---	--

फोटो

1. नाम:- _____
2. पिता/माता/पति का नाम:- _____
3. आधार संख्या:- _____ / _____ / _____
4. लिंग (पुरुष/महिला/अन्य):- _____
5. पता: _____

6. आयु:- _____
(आयु प्रमाण का प्रमाण पत्र (जन्म और मृत्यु के रजिस्ट्रार द्वारा जारी जन्म प्रमाण पत्र जैसे। पंचायत सचिव, सचिव शहरी स्थानीय निकाय, जन्म प्रमाण पत्र) या कक्षा 10 वीं का प्रमाण पत्र)

7. राष्ट्रियता :- _____
8. श्रेणी (वैकल्पिक):- _____
9. शैक्षिक योग्यता :- ;

क्रमांक	परिक्षा का नाम	बोर्ड	कुल अंक	प्राप्त अंक	प्रतिशत
01					
02					

10. क्या रोजगार कार्यालय में पंजीकृत है :- (हाँ / नही)

(क) यदि हाँ, तो कार्यालय का नाम _____ (ख) पंजीकरण संख्या _____
(ग) पंजीकरण की तिथि _____

11. मूल हिमाचली (बोनाफाइड) का प्रमाण पत्र। (राजस्व प्राधिकरण द्वारा जारी):- (हाँ / नही)
12. वी०पी०एल० प्रमाण पत्र (यदि लागू हो)। (संबंधित प्राधिकारी द्वारा जारी):- (हाँ / नही)
13. वेरोजगारी प्रमाण पत्र। (संबंधित प्राधिकारी द्वारा जारी):- (हाँ / नही)
14. क्या आवेदक को कभी न्यायालय द्वारा दण्डित किया गया है:- (हाँ / नही)

(क) यदि हाँ, तो पूरा विवरण दें _____

15. क्या आवेदक के विरुद्ध न्यायालय में कोई आपराधिक मामला लम्बित है:-

(हां/नहीं)

(क)यदि हां, तो पूरा विवरण दें _____

16. आवेदक द्वारा घोषणा :-

मैं एतद्वारा घोषणा करता हूं/करती हूं कि इस आवेदन में दी गई जानकारी मेरे सर्वोत्तम ज्ञान और विश्वास के अनुसार सत्य और सही है। यदि कोई सूचना असत्य/झूठी/गलत पाई जाती है या मैं पात्रता मानदंड को पूरा नहीं करता/करती हूँ, तो बिना कोई कारण बताए मेरी उम्मीदवारी/नियुक्ति रद्द/समाप्त कर दी जाएगी। मैंने विज्ञापन में दी गई जानकारी को पढ़ लिया है और आवेदित पद पर नियुक्ति के लिए नियमों, विनियमों, नियमों और शर्तों और प्रक्रियाओं का पालन करने के लिए सहमत हूँ।

स्थान :

दिनांक :

आवेदक का नाम और हस्ताक्षर

मोबाइल नं.:-